

The Local Government Pensions Committee
Secretary: Jeff Houston

CIRCULAR

Please pass on sufficient copies of this Circular to your Treasurer/Director of Finance and to your Personnel and Pensions Officer(s) as quickly as possible

No. 265 – JANUARY 2013

TENTH ANNUAL LGPS “TRUSTEES” CONFERENCE

27TH & 28TH JUNE 2013 – SHEFFIELD

“THE BIGGEST CHALLENGE”

Purpose of this circular:

1. This Circular has been issued to announce the tenth Annual LGPS Trustees’ conference organised by the Local Government Pensions Committee (LGPC).

Background:

2. Responding to numerous requests from elected members, the LGPC staged an inaugural trustees’ conference at York back in September 2003. The conference was specifically aimed at elected members with responsibility for the Local Government Pension Scheme in their area, and a number of speakers addressed issues from a “trustee” perspective.
3. Following the success of the inaugural event, the conference became an annual event in October of each year but our Eighth Annual Trustees’ Conference was postponed from October 2010 and took place in June 2011. As it proved popular with delegates, it was decided to keep with this late-Spring calendar position going forward.

Intended Audience

4. Delegate places have never been restricted to elected members only; indeed the conference has been attended by many officers who either support pension committees or hold pension fund investment or administration responsibilities, along with trade union and other scheme member representatives.
5. Bearing in mind the introduction of LGPS 2014 is looming, the 2013 Conference may also be of particular interest to English and Welsh Pension Managers who very soon will be faced with both managing and communicating the transitions to the scheme membership. In addition, as the Public Service Pensions Bill makes its way through Parliament, all those persons managing the LGPS throughout the UK would also benefit from attendance.

Venue and Programme

6. The conference programme will have its popular lunchtime-to-lunchtime format commencing on Thursday 27th and concluding on Friday 28th June 2013. Having previously been held at numerous locations across Great Britain (Blackpool in 2012), the conference moves this year to the Hilton Hotel, Sheffield in South Yorkshire - see: www.hilton.com/sheffield
7. The conference is now bookable (see the section below on 'Cost and Booking'). At this stage, the programme is yet to be finalized and it is envisaged that a further Circular will be issued in March 2013 which will include a full programme of events.
8. If you wish to discuss speaking or sponsorship opportunities, please contact the Pensions Training and Development Manager in the first instance by email to tim.hazlewood@local.gov.uk

Cost and booking

9. **The conference fee is all-inclusive.** All meals from arrival to departure, overnight accommodation at the Hilton, and all delegate materials are included in the conference fee which has been kept at £475 plus VAT. The conference also includes a pre-dinner drinks reception, an after-dinner speaker, and a delegate gift, courtesy of our confirmed sponsors so far - Hymans Robertson, Prudential and Investec Asset Management.

10. If delegates wish to stay the night before it is their responsibility to book this direct with Hilton Hotel. When booking, please quote that you are attending this conference and a discounted rate should be applied and the Hotel will ensure that you have the same room on both nights.
11. Early booking is highly recommended as places are limited. Although final details of the conference will follow in another Circular, in order to avoid any disappointment, the event has been uploaded on our on-line events booking facility which is part of the Local Government Employers' website at:
<http://www.lge.gov.uk/lge/core/page.do?pageld=119624>
Delegates who book their places early will receive an email with an advanced copy of the Circular, so it is important that correct delegate email information is supplied when booking.
12. Please be sure to note our cancellation policy contained in our Terms and Conditions which you will be asked to confirm you have read when completing your booking details on the booking events page. You will also need full delegate details to hand including the address to which the invoice for payment is to be sent. Purchase order numbers must also be provided if required by your organisation to pay invoices. Although, to avoid any disappointment as, it is anticipated that this Conference will sell out quickly, it is recommended that you book your place and once your PO has been raised to let Elaine English elaine.english@local.gov.uk know and she will add it to your booking and ensure it is presented on your final invoice.
13. If you experience any difficulties in using the on-line website booking facility, please contact Elaine English, LGPS Executive Officer, by email elaine.english@local.gov.uk

ACTIONS FOR ADMINISTERING AUTHORITIES

14. Administering Authorities are urged to bring this Circular to the attention of all Pension Committee/Panel members and those who attend/advise the meetings, sub-committees etc.

Tim Hazlewood
Pensions Training and Development Manager
31 January 2013

Distribution sheet

Local authorities who have registered for notification of Circulars
Pension managers (internal) of administering authorities
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Officer advisory group
Local Government Pensions Committee
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