

CDC Passwords



To change your password you need to log into your CDC account

Step 1

canopy
digital connect

Username

Password

Login

Having trouble logging in?



Profile

Manage your Canopy profile details, password and security certificate.

Go to profile

Step 2

Access your profile



Step 3



Within your profile choose "change password"

Save

Change password

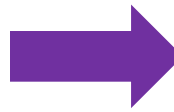
Cancel



A valid password must:

- Contain at least one capital letter
- Contain at least one number
- Be at least 8 characters in length
- Be no longer than 16 characters in length
- Have not been used previously

Remember:
Passwords will
expire



Org Administrator
Every 42 days

Org User
Every 42 days

Handy hints and tips

- If your password has expired, a grace login is permitted to change your password.
- Three failed login attempts will lock your account for 1 hour.
- A password cannot be changed more than once in 24 hours.
- If you forget your CDC password this can be re-set by your Org Admin user.
- Remember to log into CDC on a regular basis you will receive a warning that your password is due to expire.
- Contingency plans - ensure that you have more than one Org admin user.